

Mr. Todd Dietterle
The Woods Charitable Fund, Inc.
3 First National Plaza, Suite 2010
Chicago, IL 60602

Dear Mr. Dietterle:

I would appreciate it if you would send me a copy of the Annual Report and Guidelines for The Woods Charitable Fund and any other information relating to the submission of grants by non-profit organizations.

XYZ is a 501c(3) educational institution which seeks to provide a quality private education for student in K-12 which will result in the highest standards of personal development, social relationships and academics. We feel our program is within the framework of your foundation's main interests.

Thank you for your assistance.

Sincerely,

XYZ, Superintendent